



Troop & Service Unit Bank Account Form

Submit one copy to bank and one copy to Girl Scouts of Greater Iowa (info@gsiowa.org). Please retain one copy of this form for your records.

Troop # _____ Service unit # _____ Membership year _____

Bank _____

Address _____ City _____ State _____ Zip _____

As of this date _____ our troop/service unit has a balance of \$ _____

Account # _____ Routing # _____

GIRL SCOUT FINANCE AGREEMENT

Troop/service unit funds must be deposited in a non-interest-bearing checking account at a local bank. The account must be created under the name of Girl Scouts of Greater Iowa, Inc., using Tax Identification Number **42-0698218**. The account must be named with the troop number or service unit number or name. At least two background-checked, unrelated, registered Girl Scout members affiliated with the troop shall be authorized signers on the account, but only one signature shall be necessary to withdraw funds.

1. We agree to return this form to Girl Scouts of Greater Iowa within two weeks following new troop registration or opening of a new account, and any other account signatories change.
2. We agree to provide a Troop and/or Service Unit Finance Report to Girl Scouts of Greater Iowa annually.
3. We understand that Girl Scouts of Greater Iowa will have access to all records pertaining to this account.
4. We authorize Girl Scouts of Greater Iowa to close this account, if it is in the best interest of the troop, service unit, or Girl Scouts of Greater Iowa.
5. By signing below, I acknowledge and accept full financial responsibility for the proper management of troop funds and understand that I may be held personally liable for repayment in cases of misuse, misappropriation, or failure to comply with Girl Scout financial policies.

Signed (by all persons authorized to sign checks):

Signer 1 _____	Signer 2 _____
Print Name _____	Print Name _____
Telephone _____	Telephone _____
Email _____	Email _____

BANK AGREEMENT

As a bank accepting Girl Scout checking accounts, we agree to the following:

1. We will only open accounts where there are two signers. When possible, bank statements will go to both signers.
2. We agree to notify Girl Scouts of Greater Iowa, Inc. of any unresolved overdraft or other situation indicating possible mismanagement of a Girl Scout account.
3. We understand that Girl Scouts of Greater Iowa will cooperate with our bank, support our procedures, and will take action to ensure that each Girl Scout account is maintained in a responsible manner.
4. We agree to permit Girl Scouts of Greater Iowa to have access to records of each Girl Scout account.
5. We agree that Girl Scouts of Greater Iowa shall have the authority to close any Girl Scout account.

Bank _____	Date _____
Signed _____ Print Name and Title _____	

If the bank needs to contact Girl Scouts of Greater Iowa, please call 800-342-8389 and ask for the Finance Department.