



Credit Request for Troop Activities

Complete this form to request Cookie Dough or Munch Money for troop activities. This will allow the credits in the online card account to be transferred to your troop bank account in the form of an ACH direct payment or a direct application toward a camp/activity that the troop is attending as a group. Credits may be used for troop trips or campouts, day trips, or outings in your community. Credits cannot be transferred to the troop for supplies or materials. Troop activities should be related to Girl Scout Journey or badge work, or leadership/skill development.

This request form can be submitted by scanning and emailing to info@gsiowa.org, or by mailing to: Girl Scouts of Greater Iowa, 10715 Hickman Road, Des Moines, IA 50322. Please allow 3-4 weeks for processing.

If applicable, forms for council approval should be submitted prior to the submission of this form, such as the [Trip Agreement](#), [Horseback Riding Activity Application](#), or [Swimming/Water Activity Application](#). Please review the [Event/Activity/Trip Checklist](#) to determine if any forms are required for your activity.

Select one option to receive your funds:

- Option 1: Please send payment (via ACH) directly to our troop account.
Bank Name: _____
Last 4 Digits of Account Number: _____
- Option 2: Please apply credits towards troop registration for a GSGI event/camp session/activity listed on The Hub. Each girl listed on page two will be registered for this event. GSGI staff will contact you if additional payment is needed or if there are any questions about the registration.
Activity/Event Name & Date: _____

Troop Leader Contact Information

Name: _____ Troop Number: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

Activity/Event Information

Please check the statement that applies to your event/activity:

- This event is a GSGI camp/activity listed on The Hub for registration.
- This event does not require council approval or additional insurance.
- This event requires council approval and/or additional insurance, and I have submitted the applicable forms. Date forms were submitted: _____

Anticipated Date of Activity/Event: _____

Brief Description:

Related Girl Scout Badge (if applicable): _____

Total Estimated Cost of Activity/Event: _____

Note: *The amount transferred to the troop must be less than or equal to the total estimated cost of activity/event.*

