

## DEPOSIT-ONLY CARD GUIDE

We are happy you have decided to participate in product programs as a Juliette! Because you are a participating Juliette, you will use a deposit-only card to make your product program payments.

### What is a deposit-only card?

- ⤵ A deposit-only card is like a debit/credit card, but as its name implies, it can only be used to make deposits. It can be used at any Wells Fargo ATM or inside any Wells Fargo branch. Each card has a unique PIN that is required when making deposits.

### How do I use the deposit-only card?

- ⤵ **If you deposit at an ATM, you must use your PIN**, so that the deposit can be linked directly back to you.
- ⤵ **If you deposit inside a Wells Fargo Branch, you must use your PIN and make sure that the teller physically swipes the card** so that the deposit can be linked directly back to you.
  - ▲ If you have ANY difficulty please call 800-342-8389 and ask for the Finance Department, **while you are still at the bank.**
- ⤵ Depositing checks:
  - ▲ Be sure to have the check written out to “Girl Scouts.”
  - ▲ On the back write “For Deposit Only – Girl Scouts of Greater Iowa, Inc” where you would normally endorse the check.
- ⤵ If you do not live near a Wells Fargo branch or ATM, you may still pay in a GSGI Leadership Center or give the money to your Service Unit Product Chair for deposit into the Service Unit bank account. If you choose to use the Service Unit bank account, please inform GSGI by sending an email to [info@gsiowa.org](mailto:info@gsiowa.org) so that we can withdraw the payments from that account.

### How often should I make deposits?

- ⤵ For the Fall Product Program, deposits should be made at least twice: once halfway through the program and then again at the end of the sale.
- ⤵ For the Cookie Program, deposits should be made weekly.

### After I make the deposit, what do I do?

- ⤵ Nothing! Once you have made the deposit, the money will be directly deposited into the council's bank account. Each card is directly linked to the girl via the PIN/swiping the card, so we know exactly who turned in the money.

### Questions?

- ⤵ Please email us at [info@gsiowa.org](mailto:info@gsiowa.org) or give us a call at 800-342-8389.