

# Payment methods accepted:

Cash



Credit Card



PayPal



Venmo



Check



Thank you  
for supporting  
Girl Scouts!



Venmo and PayPal are only payment options for your customer through virtual troop and girl links this year, and not on the Digital Cookie app you will utilize to take other payments at a booth. If you would like to accept Venmo and PayPal payments from your booth customers, please follow the directions below.

Venmo and PayPal options are NOT available for transferring money to or from the troop, leader, or parent.

### **BEFORE YOUR BOOTH**

Set up Your Virtual Booth Link & QR Code using the directions on page 31 of the *Online Cookie Systems Manual for Volunteers*.

Create your sign featuring your QR Code. In Digital Cookie, once your Virtual Booth Link has been created, you will see an option to “View QR Code” and “Copy Link”. If you select “View QR Code” you can screen capture your QR Code and use the image on your sign!

### **AT YOUR BOOTH**

If your customer would like to pay via their own PayPal or Venmo, have them scan the troop link and place a booth pick up order. They will need to select which variety of cookies they would like and proceed to the payment screen.

- ▶ Customers must use their own phone to go to the troop’s Digital Cookie Link
- ▶ Customer must select In-Person Delivery or Pick Up
- ▶ Customer will receive an email that their order is waiting approval, and their order is approved (once approved by the cookie volunteer)
- ▶ Troop must approve orders on site quickly to process payment
- ▶ Before giving cookies, validate the payment by checking customer confirmation.

The payments will function the same as a credit card in your online systems and will look the same in your financial reports. This is NOT a payment from a customer’s Venmo/PayPal account into a troop, leader, or parent’s personal Venmo or PayPal account.