



Recognitions Requiring Approval By Council Board of Directors

Procedures For Nomination Application

- The nominating individual or group completes the nomination application. Please type or print legibly in black ink. Applications are copied many times therefore it is important not to use different ink colors. Forms are available in this packet or online. You may also email the application.
- Information should be researched for accuracy since it may be used as part of the award presentation.
- Attach the required letters of endorsement to the application. These should be typed or printed legibly in black ink. Consider carefully the persons chosen to write the letters of support of the nominee. They should be able to convey information and their feelings clearly and concisely through the written word. Persons writing recommendations should be willing to complete and return them to the nominating individual or group in a timely manner.
- Don't wait until the last minute. Plan to start your process early.
- The application and attached letters of endorsement are submitted to the Recognition Task Group anytime during the year but by the published deadline date of March 15, 2008. Please send all information to:
Girl Scouts of Greater Iowa, Adult Education
10715 Hickman Rd., Des Moines, IA 50322
- The Recognition Task Group then reviews nomination application and letter of endorsement. The council registrar will verify the candidate's membership with GSUSA.
- If you are unsure of the appropriateness of the award and would like to give the Task Group permission to consider a different award, please check the OTHER CONSIDERATION BOX. Make sure the numbers of endorsement letters match the higher awards. The most that is required for any of the recognitions is four.
- The nominating individual or group will be notified of the decision.



Nomination Application For Recognitions Requiring Approval By Council Board of Directors

Nominee Information:

Name

Address City State Zip

Home Phone Work Phone Cell Phone

- | | |
|---|--|
| <input type="checkbox"/> Honor Pin | <input type="checkbox"/> Thanks Badge II |
| <input type="checkbox"/> Appreciation Pin | <input type="checkbox"/> Greater Iowa Award |
| <input type="checkbox"/> Hall of Fame | <input type="checkbox"/> Other Consideration |
| <input type="checkbox"/> Thanks Badge | |

Current position in Girl Scouting:

Additional or previous positions in Girl Scouting:
(Please include approximate length of time)

Dates Position(s)

Dates Position(s)

Dates Position(s)

Dates Position(s)

Years of Girl Scout membership (if known) _____

Previous Girl Scout Recognitions/Awards:

Additional volunteer or professional experiences beyond Girl Scouting:

Type of Service Name of Organization Length of Time

Type of Service Name of Organization Length of Time



Guidelines For A Narrative Explaining The Reasons For Nominating The Individual:

On a separate sheet of paper use the following as guidelines for a narrative explaining the reasons for nominating the individual/group and attach to the application.

Please provide objective, results oriented information on how the service rendered by the nominee has benefited Girl Scouts of Greater Iowa or girl members of the council.

- Description of service to Girl Scouting
- Audience benefiting from the nominee’s service.
- Describe the impact of the nominee’s service and how it goes beyond the expectations for the position.
- In the opinion of the nominating individual or group, what has Girl Scouting meant to the nominee? How does the nominee apply the values of Girl Scouting to her/his personal life?

Endorsers:

Name	Position in Girl Scouting/Community		
------	-------------------------------------	--	--

Address	City	State	Zip
---------	------	-------	-----

Name	Position in Girl Scouting/Community		
------	-------------------------------------	--	--

Address	City	State	Zip
---------	------	-------	-----

Name	Position in Girl Scouting/Community		
------	-------------------------------------	--	--

Address	City	State	Zip
---------	------	-------	-----

Nominating Individual/Group:

Name

Address	City	State	Zip
---------	------	-------	-----

Home Phone	Work Phone	Cell Phone
------------	------------	------------

Mail to: Girl Scouts of Greater Iowa, Adult Education
 10715 Hickman Rd., Des Moines, IA 50322
 OR email the Adult Education Director: AdultEd@gsiowa.org



Guidelines For Writing A Narrative Endorsement Letter:

- Return completed narrative letter of endorsement to the person who asked you to write the letter (nominating individual) so they can attach it to the application. Or you may send the letter directly to:
Girl Scouts of Greater Iowa, Adult Education
10715 Hickman Rd., Des Moines, IA 50322
- State the name of the person the letter is submitted in support of.
- State which recognition the letter is being submitted for.
- Please research your information for accuracy since it may be used as part of the presentation of the award.
- State way(s) the nominee's performance has been outstanding or unusual or gone beyond what was expected.
- State why you support and endorse the nominee for this award.
- Please state other pertinent information that may be helpful or of interest during the presentation. The use of humor and/or telling stories is always fun.
- Please include the following (at the bottom of your letter) in case we need to contact you for clarification. Name, address, city, state and zip along with your home phone, work phone and cell phone (if appropriate).