



Recognitions Requiring Approval By Recognition Task Group

Girl Scouts of Greater Iowa

Procedures For Nomination Application

- The nominating individual or group completes the nomination application. Please type or print legibly in black ink. Applications are copied many times therefore it is important not to use different ink colors. Forms are available in this packet or online. You may also email the application.
- Attach the required letters of endorsement to the application. These should be typed or printed legibly in black ink. Consider carefully the persons chosen to write the letters of support of the nominee. They should be able to convey information and their feelings clearly and concisely through the written word. Persons writing recommendations should be willing to complete and return them to the nominating individual or group in a timely manner.
- State the name of the person the letter is submitted in support of and which recognition the letter is being submitted for. State what way(s) the nominee's performance has been outstanding or unusual or gone beyond what was expected. State why you support and endorse the nominee for this award.
- Please state other pertinent information that may be helpful or of interest during the presentation. The use of humor and/or telling stories is always fun.
- The Recognition Task Group then reviews the Nomination application and letters of endorsement. The council registrar will verify the candidate's membership with GSUSA.
- If you are unsure of the appropriateness of the award and would like to give the Recognition Task Group permission to consider a different award, please check the OTHER CONSIDERATION BOX. Make sure the numbers of endorsement letters match the higher awards. The most that is required for any of the recognitions is four.
- Return completed narrative letter of endorsement to the nominating individual or group for attachment to the nominating application. Or you may send the letter to:
Girl Scouts of Greater Iowa, Adult Education
10715 Hickman Rd., Des Moines, IA 50322
- All forms and letter must be submitted by March 15, 2010. The nominating individual or group will be notified of the decision.
- Please include the following (at the bottom of your letter) in case we need to contact you for clarification. Name, address, city, state and zip along with your home phone, work phone and cell phone (as appropriate).

Use these guidelines in writing your narrative endorsement letter (Nominators, please give this sheet to each person writing a letter):

- Return completed narrative letter of endorsement to the person who asked you to write the letter (nominating individual) so they can attach it to the application. Or you may send the letter directly to:
Girl Scouts of Greater Iowa, Adult Education
10715 Hickman Rd., Des Moines, IA 50322
- State the name of the person the letter is submitted in support of.
- State which recognition the letter is being submitted for.
- Please research your information for accuracy since it may be used as part of the presentation of the award.
- State way(s) the nominee's performance has been outstanding or unusual or gone beyond what was expected.
- State why you support and endorse the nominee for this award.
- Please state other pertinent information that may be helpful or of interest during the presentation. The use of humor and/or telling stories is always fun.
- Please include the following (at the bottom of your letter) in case we need to contact you for clarification. Name, address, city, state and zip along with your home phone, work phone and cell phone (if appropriate).





Application for Recognition Requiring Task Group Approval
Girl Scouts of Greater Iowa

Nominee Information:

Name

Address

City

State

Zip

Home Phone

Work Phone

Cell Phone

- Outstanding Volunteer
Outstanding Leader
Man of the Year

- Rookie of the Year
Teamwork Award
Other Consideration

Current position in Girl Scouting:

Additional or previous positions in Girl Scouting:
(Please include approximate length of time)

Dates Position(s)

Dates Position(s)

Years of Girl Scout membership (if known)

Previous Girl Scout Recognitions/Awards:

Additional volunteer or professional experiences beyond Girl Scouting:

Type of Service Name of Organization Length of Time

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